

PARISH COUNCIL OF NUNBURNHOLME WITH KILNWICK PERCY

Minutes of a remote meeting of the Parish Council (PC) held on Thursday 5th November 2020 at 19:00 hrs via Zoom.

The meeting was chaired by Cllr Phillips.

Present: Cllr Phillips, C. Bird, R. Bird, Atkinson, Hardstaff, Richardson, Clements, Ward Cllr Rudd and three members of the public.

OPEN FORUM

Cllr Phillips welcomed everyone to the meeting and invited Craig Ulliott to talk.

Craig noted that he is the Conservative candidate for the Police Crime Commissioner. He informed the PC that he is an ex-police officer with 12 years' experience, mostly in neighbourhood policing. He is currently conducting a campaign to all PCs, residents' groups, farm watches, etc to ascertain what the local issues are. He gave an overview of his aims as follows:

- Focus on rural communities
- 'One police for one area' policy
- Creation of wildlife officer team
- Creation of rural task force consisting of specialist rural crime officers

Craig asked the PC what issues they face. Cllr Phillips noted that littering and fly-tipping were issues in the area as well as drug dealing and other anti-social behaviour.

Cllr Phillips thanked Craig for his time.

Ann Hill approached the PC about contributing to the cost of cutting the church grass. She stated that it is cut every two weeks at a cost of £1400 annually to the Jubilee Committee. Usually they raise funds throughout the year to cover this but due to the current pandemic, they have not been able to do so. The clerk noted that in her experience, PCs tend to contribute to the churchyard maintenance, but she was unsure about an open churchyard. Ward Cllr Rudd advised that the PC are not obliged to contribute to the maintenance given its open status but that they should consider doing so. Cllr Phillips thanked Ann for her time and noted that this would be discussed later in the meeting.

Meeting started at 19:18 hrs

1. **Welcome and Apologies** – None.
2. **Declarations of Interest** – Cllr Atkinson declared an interest in planning application 20/02474/PLF.
3. **Approval of the Previous Minutes**

Cllr Hardstaff proposed to accept these as a true and accurate record, Cllr Atkinson seconded this, and all agreed.

4. Matters Arising

NatWest

Cllr Phillips noted that he has the correct form and will progress this. ACTION: Cllr Phillips to organise the signing of the online banking form and update the PC at the January meeting.

Grass Cutting and Preservation of Wildlife

Cllr Phillips noted that given that the PC are advised against meeting physically until at least May 2021, the PC should invite the residents who originally raised this to the next Zoom meeting. ACTION: Clerk to invite residents and put this on the agenda.

Road Safety

Cllr Phillips advised that he had sent a letter to ERYC and is waiting for a response.

BT Telephone Box Consultation

The clerk reported that the PC have been granted permission to keep this. ACTION: Clerk to agenda this item to consider the next consultation.

5. Accounts

The clerk had sent a request for her pay award to be backdated to April 2020 to all Cllrs prior to the meeting. Cllr R Bird proposed to approve this, Cllr Hardstaff seconded this, and all agreed.

The clerk had sent the accounts reconciliation and schedule of payments prior to the meeting. Cllr C Bird proposed to approve the schedule of payments, Cllr Richardson seconded this, and all agreed. The following payments were approved:

Samantha O'Connor – cheque no. 000762 (clerk salary)

Samantha O'Connor – cheque no. 000763 (backdated pay award)

ERYC - £643.37, cheque no. 000764 (Streetlighting SLA)

The clerk asked if the PC would consider carrying over 0.4 hours of her holiday entitlement to the new holiday year that starts in January 2021, all were happy for her to do this.

The clerk noted that she has only one cheque left so advised Cllr Phillips that she would post the cheque book for him and one other signatory to sign and get back to her before the next meeting.

6. Planning Applications

20/02474/PLF Erection of a ground floor extension to the rear, alterations to the roof including raising the height of the ridge, construction of dormer windows to the front and erection of a dormer extension incorporating a balcony to the rear. Location: Bluebell View, Church Lane, Nunburnholme, YO42 1QU. The decision by ERYC to approve this was read out by Cllr Phillips.

Cllr Hardstaff noted that the plans on the portal still listed a balcony, Cllr Atkinson confirmed that this was only a Juliet balcony.

7. Community Clothing/Textile Bank

A brief discussion was held, and it was agreed that there was nowhere to put a bank. ACTION: Clerk to respond accordingly.

8. Road Safety

Cllr Richardson reported that van drivers frequently enter the village at great speed. Cllr Clements has also been approached about this and a resident has requested that the PC investigate installing speed bumps. A discussion was held, and Ward Cllr Rudd advised that ERYC do not tend to install speed bumps

as they do not want to urbanise rural areas. Cllr Phillips noted that he has a contact in a police forum who he will approach about this

Craig Ulliott noted that the police will only act if there are reports of speeding, so he encourages residents to keep reporting instances of speeding to the police.

ACTION: Cllr Phillips, Cllr Richardson, and Clements to draft a letter to ERYC highlighting the issue.

9. Additional Litter Bins

The clerk had forwarded costing of the litter bins as follows:

£272.16 +VAT and £105 installation per bin. The PC discussed this and agreed unanimously that the PC do not have the funds to cover the cost of the bins and cannot justify spending over £1000 of the annual precept doing so. ACTION: Clerk to draft a response email to the resident and forward to Cllrs for their approval before replying.

10. Maintenance Work on Bus Shelter

Cllr Phillips asked that the PC consider reimbursing the resident for the materials used. The clerk noted that she would need an invoice for audit purposes. ACTION: Cllr Atkinson to organise this.

The clerk asked the PC to consider taking a vote now on how much they would be willing to pay in lieu of the invoice, so that she can write a cheque if it comes in before the next meeting. Cllr Phillips proposed £60, Cllr C Bird seconded this, and all agreed. ACTION: Clerk to pay invoice upon receipt.

11. Church Grass

A brief discussion was held, and it was agreed that further research needs to be carried out before a decision is made. The PC already make annual donations to the PCC, Jubilee Committee and Buddhist Centre. The clerk confirmed that she has received no paperwork regarding these, so the donations have not been paid since December 2018. ACTION: Clerk to add annual donations onto the next agenda. ACTION: Agenda 'grass cutting' for the next meeting.

ACTION: Clerk to contact ERNLLCA and seek advice about contributing to the maintenance of the grass.

12. Speed Bumps in Nunburnholme

This had been covered during 'Road Safety'

13. Annual Estimate of Rough Sleepers

The PC have been asked for the number of rough sleepers on the night of the 11th November. The clerk asked that Cllrs report back by the 12th if they are aware of any, if not, she will return a nil value.

14. PC Representative for ERYC Standards Committee

The clerk had sent this information prior to the meeting. No one volunteered so the clerk advised that the PC could revisit this if required in future.

15. Emergency Plan Review

The clerk circulated the plan prior to the meeting and asked Cllrs if everything was correct. Cllr Hardstaff asked that the defibrillator located at the Old School House, Church Lane, Nunburnholme be added to the plan. All were happy with this to be added, and the plan to be republished. ACTION: Clerk to make the amendment and publish the plan.

16. Financial Regulations (FR) Review

The clerk had sent the FRs to all Cllrs prior to the meeting noting that there had been no changes. She advised that it is no longer law to have two signatures on the cheques and asked the PC if they wished to amend the FRs to reflect this. A discussion was held, and it was agreed to leave the FRs as they stand. ACTION: Clerk to republish the FRs.

17. Correspondence

The clerk has been contacted by a gritting company that works alongside ERYC to grit the roads not covered by ERYC routes. She noted that she is currently in discussion with them about the costs for another PC. It was agreed that this may be something of interest to the PC but that they would wait and see what the costings are. ACTION: Clerk to provide an update at the next meeting.

18. Community Issues

The overhanging trees previously reported to ERYC are still outstanding. ACTION: Clerk to draft a letter to Warter Estates and send after Cllr approval.

Himalayan Balsam has been reported in the village. The clerk has been liaising with ERYC who on first inspection could not see any. The resident has since been and spray-painted the areas, and the clerk has reported it again.

Cllr Bird noted that the road needs sweeping at the junction at the bottom of the hill towards The Buddhist centre. ACTION: Clerk to report this.

Cllr Phillips invited Ward Cllr Rudd to make his report at this point.

The East Riding of Yorkshire Council have committed an additional £500,000 to help its residents and businesses in hard to reach places to obtain even better connections to faster Broadband by way of a voucher scheme for those who have less than 30mbps currently. For more information and to check eligibility go to www.gigabitvoucher.culture.gov.uk/east-riding. The vouchers are to be distributed on a first come, first serve basis and all applications must be submitted by 31st March 2021.

Emergency cash is still available for residents affected financially by Covid-19. Residents are urged to apply for funds to help them pay for essentials. Eligible applicants must have experienced a reduction in income of at least 20% which is a result of Covid-19 and do not have savings available. Emergency assistance may be awarded to an applicant who is over 16, has their main residence within the East Riding of Yorkshire and does not have the resources to meet their family's immediate short-term needs. Visit the website www.eastriding.gov.uk/living or call the council's benefits contact centre on 01482 394799.

Campaign by the East Riding to find 100 foster carers: - for information visit www.eastriding.gov.uk/fostering or to receive an electronic information pack, email FISH@eastriding.gov.uk

The East Riding Youth Offending Team has been named Team of the Year at the Local Government National Awards after an Official Inspection in 2019. There were 11 finalists from as far afield as the North East, Devon and Northern Ireland.

Also, for any issues regarding Covid-19 call The Contact Centre on 01482 393919. This is open from 9.00am-5.00pm on weekdays. Emergency Calls at weekends will be dealt with by the Lifeline Service on this number.

19. **Date of Next Meeting** – 7th January 2020 at 7pm remotely, unless otherwise stated on the agenda.

There being no further business, the meeting closed at 20. hrs.

Signed as a true and correct record _____ **Date**_____