

PARISH COUNCIL OF NUNBURNHOLME WITH KILNWICK PERCY

Minutes of a remote meeting of the Parish Council (PC) held on Tuesday 9th June 2020 at 19:00 hrs via Zoom.

The meeting was chaired by Cllr Phillips.

Present: Cllr Phillips, C. Bird, R. Bird, Atkinson, Hardstaff, Richardson and Clements.

OPEN FORUM

Nothing was discussed here.

Meeting started at 19:00 hrs

1. **Welcome and Apologies** – None.
2. **Declarations of Interest** – None.
3. **Signing of the Minutes of the Parish Council Meeting Held on 9th January 2020** – All were happy for these to be signed at the next face-to-face meeting. ACTION: Clerk to ensure these are signed.
4. **Approval of AGAR Certificate of Exemption**

The clerk had sent this via email to all Cllrs prior to the meeting. Cllr Richardson proposed to approve this, Cllr Atkinson seconded this, and all agreed. ACTION: Clerk to send the document to Cllr Phillips via post for him to sign in accordance with PKF Littlejohns instructions.

5. Approval of AGAR Section 1 – Annual Governance Statement 2019/20

The clerk had sent this via email to all Cllrs prior to the meeting. Cllr Atkinson proposed to approve this, Cllr R Bird seconded it and all agreed. ACTION: Clerk to send the document to Cllr Phillips via post for him to sign in accordance with PKF Littlejohns instructions.

6. Approval of AGAR Section 2 – Accounting Statements 2019/20

The clerk had sent this via email to all Cllrs prior to the meeting. Cllr Richardson proposed to approve this, Cllr Hardstaff seconded this, and all agreed. The clerk asked for clarity about the ownership of the defibrillators as this may affect the PCs insurance. ACTION: Cllr Phillips and Atkinson to confirm who owns the machines and is responsible for maintaining them. ACTION: Clerk to send the AGAR document to Cllr Phillips via post for him to sign in accordance with PKF Littlejohns instructions.

7. Planning Applications

20/01502/PLF Erection of a single storey extension following removal of existing conservatory and installation of two roof lights. Location: Horseshoe Cottage, Home Farm, Millington Lane, Kilnwick Percy, YO42 1UF. A brief discussion was held, and no one raised any objections. Cllr Phillips advised that there were no objections currently on the ERYC planning portal. Cllr Phillips proposed to support the application, Cllr R Bird seconded this, and all agreed. ACTION: Clerk to respond to ERYC accordingly.

NatWest

Cllr Phillips informed the PC that he has the form for all Cllrs to sign for internet banking. ACTION: Cllr Phillips to organise the signing of this form.

State of Parish Roads

Cllr Hardstaff and Clements confirmed that repairs had been made to Church Lane but that they looked

temporary. Cllr Phillips advised that he would write a letter to ERYC, once the current situation allows a site visit, to determine the work needed.

8. **Date of Next Meeting** – 2nd July 2020 at 7pm remotely, unless otherwise stated on the agenda.

There being no further business, the meeting closed at 19:38 hrs.

Signed as a true and correct record _____ **Date** _____