

PARISH COUNCIL OF NUNBURNHOLME WITH KILNWICK PERCY

Minutes of a meeting of the Parish Council (PC) held on Thursday 3rd March, 7pm at Nunburnholme Church

Present: Cllr Phillips, Richardson, Atkinson, R Bird, C Bird. Halkon and Ward Cllr Rudd. One member of the public was also in attendance.

The meeting was chaired by Cllr Phillips and assisted by the clerk.

OPEN FORUM

N Cllr Phillips welcomed Cllr Halkon as an official Cllr.

Cllr Phillips requested that the PC take a minute's silence to reflect on the situation in Ukraine.

Meeting started at 19:03 hrs.

PARISH COUNCIL MEETING

1. **Welcome and Apologies** – None.
2. **Declarations of Interests** – None.
3. **Signing of the Previous Minutes**

All agreed to accept these as a true and accurate record.

4. Ward Councillor Report

ERYC have set the Council Tax and ERYC have increased this by 3.9% which is broken down to 2% for social care and 1.9% general increase. The council tax for a Band D property in the parish will now be £2029.39.

Cllr Richardson asked Ward Cllr Rudd how PC views and concerns are fed back to the Government. ACTION: Clerk to agenda 'ERYC Communication to Government' for the next meeting. ACTION: Agenda 'Impact of Rise in Cost of Living on PC'.

ERYC are currently having a third party conduct a peer review.

5. Matters Arising (including outstanding actions not covered elsewhere on the agenda)

Wildflower Initiatives

ACTION: Cllr Atkinson to set up a meeting with the parishioner who raised this.

Nunburnholme Hill

Cllr Atkinson was frustrated at the response regarding the delayed works. Since Street Scene visited, the state of the hill has deteriorated. This was echoed by other members of the PC. Ward Cllr Rudd noted that he had driven up there and could not see any potholes. Cllr Halkon explained that it was the edge of the roads that were disappearing. ACTION: Cllr Phillips to write to ERYC Highways to highlight the problem.

NatWest

Cllr Phillips proposed to remain with NatWest and all Cllrs agreed. ACTION: Cllr Phillips to remove out-of-date signatories and add the clerk as a delegated authority. ACTION: Cllr Phillips to provide an update at the next meeting.

Defibrillator at the Buddhist Centre

The clerk had sent annual costings to the Cllrs prior to the meeting. All agreed to assign a budget of £100 for the defibrillator. ACTION: Clerk to adjust the budgets accordingly.

Planning Application Process

Cllr Phillips noted that the PC should review their core principle of maintaining rural aspect against the ERYC Local Plan. ACTION: Clerk to add this to the annual diary. ACTION: Clerk to agenda this for review at the next meeting.

The clerk had sent Cllrs a detailed guidance from ERNLLCA of what should be considered when reviewing an application. The clerk has also drawn up a checklist to complete for each application.

Village Task Force Survey and Street Scene Progress

The clerk had forwarded an email from Ward Cllr Rudd regarding this, and no further comments were made.

Hybrid Meeting Letter

Cllr Phillips has sent the letter and is waiting for a response.

6. Accounts

The clerk presented the accounts reconciliation, bank statement, invoices, and schedule of payments. Cllr Richardson proposed to approve the schedule of payments, Cllr R Bird seconded this, and all agreed. The following payments were approved:

PCC - £250, cheque no. 000799 (annual donation)

Jubilee Committee - £250, cheque no. 000800 (annual donation)

Samantha O'Connor – cheque no. 000801 (salary)

HMRC - £89.40, cheque no. 000802 (clerks PAYE)

LCN - £24.99, cheque no.000803 made out to S..O'Connor as repayment (website domain renewal on 1st April 2022)

Samantha O'Connor – £9.90, cheque no. 000804 (travel expenses)

Geekpoint - £45.75, cheque no. 000805 (website updates)

The clerk handed the cheque for the PCC and the Jubilee Committee to Cllr Atkinson.

The invoices and cheques were signed by Cllr Richardson and Cllr R Bird.

Bank statements and the account reconciliation were checked and signed by Cllr Atkinson.

A brief discussion was held about whose responsibility it will be to insure the commemorative tree. ACTION: Cllr Atkinson to investigate this and provide an update at the next meeting.

7. Planning Application

21/04152/PLF Alterations and extensions including erection of single storey extensions to front and side and first floor extension to rear with associated alterations to roof. Location: The Paddocks, Millington Lane, Kilwick Percy, YO42 1UF. The decision by ERYC to approve the application was read out by Cllr Phillips.

8. Annual Review of HR Policies

The clerk explained that she was unable to carry out a review of these as she was undergoing a new registration process with ERNLLCA, so did not have access to their library of policies. ACTION: Clerk to agenda for the next meeting.

9. Approval of 2022/23 Meeting Schedule Including Location

All Cllrs were happy with the schedule. The clerk handed a copy of the schedule to Cllr Phillips and Atkinson to put on the noticeboard. ACTION: Clerk to publish this on the website.

10. Adoption of Town and Parish Council Charter

The PC had already seen and discussed the draft version in a previous meeting, all were happy for the PC to adopt this. ACTION: Clerk to publish on the website.

11. OFCOM Review of Postal Regulations

A brief discussion was held, and it was agreed that it was not appropriate for the PC to comment on.

12. Ward Cllr Devolution Meeting

Cllr Phillips and Ward Cllr Rudd gave a brief overview of the devolution proposals. A discussion was held, and it was agreed that Ward Cllr Hammond and Stathers should be invited to attend a separate public meeting to explain the process. ACTION: Clerk to arrange a date in April with the Ward Cllrs.

13. Water from Bratt Wood

Cllr Halkon raised the issue of surplus water after the last storm as the storm drain on Butt Lane could not cope with the volume of water. Church Lane and Town Street were also badly affected. She mentioned the flood report produced in 2007 and suggested that this should be revisited.

Cllr Phillips asked Cllr Halkon to take the lead on this and Cllr Atkinson offered his assistance.

ACTION: Cllrs Phillips, Atkinson and Halkon to meet up to draw up a list of concerns and actions.

14. Queens Jubilee Update

Cllr Atkinson reported that the Jubilee Committee had been successful in their grant application. There will be an event put on each day over the four-day commemorative weekend. A flyer will be circulated in due course.

15. BT Telephone Box

It was agreed to keep this on as a rolling agenda item to ensure a speedy response to the next round of consultations. ACTION: Clerk to keep this on the agenda moving forward.

16. Community Issues

None.

17. Correspondence

The clerk had forwarded an email from ERYC regarding a parish boundary review. No comments were made.

The clerk had received an email regarding projects to encourage cycling. No comments were made.

Cllr Phillips notified the PC about the upcoming Western Parishes Liaison Meeting.

The clerk had received an email from a memorial home enquiring about a plaque. The PC believed that the location was for Kilwick near Driffield, not Kilwick Percy. ACTION: Clerk to respond accordingly.

18. **Date of Next Meeting** – 5th May, 7pm for the Annual Parish Meeting, followed by the Annual Parish Council Meeting and then the regular PC meeting, all to be held at Nunburnholme Church.

There being no further business, the meeting closed at 20:45 hrs.

Signed as a true and correct record _____ **Date**_____