

Nunburnholme with Kilnwick Percy Parish Council

PARISH COUNCIL MEETING AT KILNWICK PERCY HALL ON
THURSDAY 17TH NOVEMBER, 2016 AT 7:30PM

AGENDA

Apologies for absence.

OPEN FORUM

1. DECLARATIONS OF INTEREST
2. MINUTES OF THE MEETING HELD ON 29TH SEPTEMBER, 2016
3. MATTERS ARISING
 - a) BUS SHELTER – to report on rebuild of Nunburnholme bus shelter.
 - b) STREETSCENE – update on works completed.
 - c) DEFIBULATOR – update
4. PLANNING APPLICATIONS & UPDATES
5. MEETINGS
 - a) WESTERN PARISHES LIAISON MEETING UPDATE
 - b) QUARRY MEETING UPDATE
6. FINANCE
 - a) Bank Balances
 - b) Invoices & Receipts
 - c) Audit – report and sign cash book.
7. CORRESPONDENCE
8. PARISH MATTERS
 - a) RISK ASSESSMENT – discuss draft copy.
 - b) CONTRACT OF EMPLOYMENT – discuss draft copy.
 - c) CLERKS JOB DESCRIPTION – discuss draft copy.
 - d) ASSETS – discuss for insurance purposes.
 - e) POLICIES – discuss Equal Opportunities, Expenses, Grievance and Discipline, Health and Safety.
9. NEXT AGENDA ITEMS
10. DATE & VENUE OF NEXT MEETING

S Lambert (Clerk)