# Nunburnholme with Kilnwick Percy Parish Council

Minutes of the Annual General Meeting of the Parish Council held at Kilnwick Percy Hall on Thursday 2<sup>nd</sup> June, 2016 at 7:45pm

PRESENT: Miss M Evans (Chair), Mrs I Barton (Vice-Chair), Mr T Hardcastle,

Mr M McCallum and Mr R Bird.

ALSO PRESENT: Mrs S Lambert (Clerk), Councillor D Rudd and 3 Parishioners.

APOLOGIES FOR ABSENCE: Mr A Jennings and Mrs S Webster.

#### 1. APPOINTMENT OF COUNCILLORS.

- a. Election of Chair Miss Evans nominated Mrs Barton, seconded by Mr McCallum.
- b. Election of Vice-chair Mr Bird nominated Mr McCallum, seconded by Miss Evans.

## 2. DATES FOR MEETINGS FOR THE COMING YEAR.

8<sup>th</sup> September, 2016 23<sup>rd</sup> March, 2017

18<sup>th</sup> May, 2017 (Parish Meeting and AGM) 17<sup>th</sup> November, 2016

26<sup>th</sup> January, 2017.

Councillors discussed the possibility of reducing the number of meetings during the year. Mr Bird suggested this may result in a Councillor inadvertently breaking the six month rule. It was agreed to hold five meetings and discuss further next year. It was also agreed to review the Standing Orders at the next meeting.

- 3. DECLARATIONS OF INTEREST None.
- 4. MINUTES: Resolved that the minutes of the meeting held on 10<sup>th</sup> March, 2016 be confirmed as a true record and signed by the Chair.

### 5. MATTERS ARISING:

- a) ACTION TRACKER It was agreed to present updates of actions completed with each Agenda. (SL)
- b) FLOOD PREVENTION- Mrs Lambert wrote to riparian owners on 20<sup>th</sup> April 2016 requesting they keep their part of the beck clear from debris. No responses received.
- c) CHALK PIT QUARRY TRAFFIC Mr McCallum and Miss Evans had attended a Parish Council Liaison meeting. It had been agreed to set up liaison group meetings to discuss quarry traffic. It was suggested making larger gateways with hard core, which may be funded with neighbouring Parish Councils. It was reported Warter Parish Council do not wish to be involved at this stage. Miss Evans reported she had contacted Ashcourt who stated they have a good safety record. Action: Mrs Lambert to contact Jo Green Clerk to Londesborough, Hayton and Burnby PC's.
- d) STREETSCENE UPDATES It was agreed to report at the next meeting on works already completed. It was agreed to send another letter to Warter Estate to request the overgrown shrubbery on the edge of Bratt Wood be cut back, as it is now becoming a danger to road users. Action: Mrs Lambert to contact Warter Estates.

#### 6. PLANNING APPLICATIONS & UPDATES

- a) 16/01305/PLB Madhyamaka centre. Erection of staircase to attic rooms pending.
- b) 16/01013/PLF Kilnwick Wood House. Erection of garage with playroom above pending.
- c) 16/01023/PLF Kilnwick Wood House. Erection of single storey to rear pending. Action: Mrs Lambert to publish Planning application onto Website including responses from the Parish Council.

#### 7. MEETINGS

- a. Streetscene Councillors' met with ERYC Streetscene on 19<sup>th</sup> April, 2016 and agreed on works to be scheduled.
- b. Liaison Meeting (held every 3 months). Next meeting: 28<sup>th</sup> July, 2016 at Barmby Moor Village Hall at 7pm. Maximum of two representatives.

#### 8. FINANCE

#### a) Bank Balances:

Current A/C	4798.40
Deposit A/C	3953.29
_	8751.69

C/A	Previous balance		£1879.44
Date	Particulars	Withdrawals	Deposits
21.03.16	Southern Electric D/D	52.88	
04.04.16	Clerks Salary (6mths)	845.22	
04.04.16	Clerks Expenses	57.78	
05.04.16	Website (2yrs)	112.68	
23.04.16	Southern Electric D/D	55.60	
28.04.16	ERYC Precept		4100.00
23.05.16	Southern Electric D/D	56.88	
			£4798.40
D/A	Previous balance		£3576.13

Date	<b>Particulars</b>	Withdrawals	<b>Deposits</b>
29.02.16	NatWest Interest		0.15
31.03.16	Nat West Interest		0.15
29.04.16	Nat West Interest		0.14
09.05.16	Vat Refund		376.72

£3953.29

b) Invoices & Receipts – None.

#### 9. <u>CORRESPONDENCE:</u> None.

#### 10. PARISH MATTERS:

- a) Dog Fouling agreed to have an informal word with owners.
- b) Nunburnholme Noticeboard Mrs Lambert requested a holder for copies of the Minutes to be installed, there is not enough space in Council display cabinet.

## 11. NEXT AGENDA ITEMS:

- a) S137 DONATIONS
- b) BUS SHELTER
- c) STREETSCENE
- d) AMEND STANDING ORDERS
- e) LIAISON MEETING UPDATE
- f) DEFRIBULATOR
- g) NOTICEBOARD
- h) QUARRY MEETING

# 12. DATE & VENUE OF NEXT MEETING:

The Parish Meeting will be held on Thursday 8<sup>th</sup> September, 2016 at 7:30pm, at Kilnwick Percy Hall.

S Lambert (Clerk)