

Nunburnholme with Kilnwick Percy Parish Council

Minutes of the Meeting of the Parish Council held at Kilnwick Percy Hall+-
on Thursday 29th September, 2016 at 7:30pm

PRESENT: Mrs I Barton (Chair), Mr T Hardcastle, Mr M McCallum.

ALSO PRESENT: Mrs S Lambert (Clerk) and Councillor D Rudd.

APOLOGIES FOR ABSENCE: Mr R Bird, Miss M Evans and Mrs S Webster – accepted.

No apologies received from Mr A Jennings.

OPEN FORUM

As there was once again no quorum it was agreed that the Standing Orders dated 2011 be suspended for this meeting, thereby fulfilling the standard quorum requirement for one third of councillors or three, whichever is the greater.

Councillor Rudd reported that the ERYC have completed a bus service review, which may mean some services being cut commencing from January 2017. It was agreed to research using taxi vouchers, if Nunburnholme services are affected.

Councillor Rudd also reported that any local events planned for 2017 can be forwarded to Andy Gray at Bridlington Spa in conjunction with the City of Culture (Hull) celebrations.

1. DECLARATIONS OF INTEREST: None.
2. MINUTES : Resolved that the minutes of the Parish meeting and the AGM held on 2nd June, 2016 be confirmed as a true record and signed by the Chair.
3. MATTERS ARISING:
 - a) **BUS SHELTER** - It was reported that Mrs Hill had obtained three quotes for a replacement bus shelter: i) APK Joinery £1040. ii) Sharps £985, including dismantling. iii) QA1 Littlethorpe from £4580. It was agreed unanimously that the council would pay the cost of replacement, and agreed to purchase from Sharps.
Action: Mr McCallum to contact Mrs Hill.
 - b) **STREETSCENE** – It was reported that the promised survey of Nunburnholme Bridge had not been completed, also after contacting Warter Estate Farms requesting the overgrown hedges at Brattwood, which had become a danger to traffic, be trimmed, the work had not been completed. Mrs Barton reported the “bumps” to divert excess rain water away from properties in Kilnwick Percy had not been reinstated, also the “grips” had not been redone. **Action: Mrs Lambert will contact ERYC requesting these works be completed. (copy to Councillor Rudd).**
Mr McCallum reported extra passing places had been introduced on the Burnby to Hayton road, it was discussed whether more could be created around Nunburnholme, due to the extra traffic from the Quarry. **Action: Mr McCallum and Mr Hardcastle to investigate options.**
 - c) **STANDING ORDERS** – The Standing orders dated 2011 were reviewed and the following amendments were agreed:
 - 3.6.1 The agenda for the meeting will be agreed by the Clerk and the Chairman as appropriate.
 - 3.9 The quorum for the Council will be 3 Councillors.It was agreed these should be reviewed annually. It was suggested to create a year planner to ensure important deadlines be met. It was agreed that the Agenda be available on the weekend before the meeting. It was agreed that the Risk Assessment be reviewed annually, also an Audit of Assets and Mrs Lambert agreed to research a contract of employment for Clerks. **Action: Mrs Barton and Mrs Lambert to draw up draft documents.**

b) Invoices & Receipts:

C Milson – Street Light repairs (x4)	£285.72	- agreed.
ERNLLCA – Membership	£232.74	- agreed.

c) Salaries & Expenses:

Clerks Salary	-	£881.55	- approved.
Clerks Expenses	-	£ 13.59	- approved.

d) S137 Donations:

It was agreed to:	PCC	- £200
	Madhyamaka	- £200
	Arts Centre	- £150

7. CORRESPONDENCE: None.

8. PARISH MATTERS:

a) Fracking – Councillor Rudd reported that there had been no applications received.

9. NEXT AGENDA ITEMS:

- a) RISK ASSESSMENT & ANNUAL REVIEW
- b) DEFIBULATOR - UPDATE
- c) STREETSCENE
- d) BUS SHELTER – UPDATE
- e) WESTERN PARISH LIAISON MEETING
- f) QUARRY MEETING

10. DATE & VENUE OF NEXT MEETING:

The next Parish Council Meeting will be held on Thursday 17th November, 2016 at 7:30pm, at Kilnwick Percy Hall.

S Lambert (Clerk)