# Nunburnholme with Kilnwick Percy Parish Council

Minutes of the Meeting of the Parish Council held at Kilnwick Percy Hall+on Thursday 29<sup>th</sup> September, 2016 at 7:30pm

PRESENT: Mrs I Barton (Chair), Mr T Hardcastle, Mr M McCallum.

ALSO PRESENT: Mrs S Lambert (Clerk) and Councillor D Rudd.

APOLOGIES FOR ABSENCE: Mr R Bird, Miss M Evans and Mrs S Webster – accepted.

No apologies received from Mr A Jennings.

## **OPEN FORUM**

As there was once again no quorum it was agreed that the Standing Orders dated 2011 be suspended for this meeting, thereby fulfilling the standard quorum requirement for one third of councillors or three, whichever is the greater.

Councillor Rudd reported that the ERYC have completed a bus service review, which may mean some services being cut commencing from January 2017. It was agreed to research using taxi vouchers, if Nunburnholme services are affected.

Councillor Rudd also reported that any local events planned for 2017 can be forwarded to Andy Gray at Bridlington Spa in conjunction with the City of Culture (Hull) celebrations.

- 1. DECLARATIONS OF INTEREST: None.
- 2. <u>MINUTES</u>: Resolved that the minutes of the Parish meeting and the AGM held on 2nd June, 2016 be confirmed as a true record and signed by the Chair.

# 3. MATTERS ARISING:

- a) BUS SHELTER It was reported that Mrs Hill had obtained three quotes for a replacement bus shelter: i) APK Joinery £1040. ii) Sharps £985, including dismantling. iii) QA1 Littlethorpe from £4580. It was agreed unanimously that the council would pay the cost of replacement, and agreed to purchase from Sharps.
  - **Action: Mr McCallum to contact Mrs Hill.**
- b) STREETSCENE It was reported that the promised survey of Nunburnholme Bridge had not been completed, also after contacting Warter Estate Farms requesting the overgrown hedges at Brattwood, which had become a danger to traffic, be trimmed, the work had not been completed. Mrs Barton reported the "bumps" to divert excess rain water away from properties in Kilnwick Percy had not been reinstated, also the "grips" had not been redone. **Action: Mrs Lambert will contact ERYC requesting these works be completed. (copy to Councillor Rudd).** Mr McCallum reported extra passing places had been introduced on the Burnby to Hayton road, it was discussed whether more could be created around Nunburnholme, due to the extra traffic from the Quarry. **Action: Mr McCallum and Mr Hardcastle to investigate options.**
- c) STANDING ORDERS The Standing orders dated 2011 were reviewed and the following amendments were agreed:
  - 3.6.1 The agenda for the meeting will be agreed by the Clerk and the Chairman as appropriate.
  - 3.9 The quorum for the Council will be 3 Councillors.

It was agreed these should be reviewed annually. It was suggested to create a year planner to ensure important deadlines be met. It was agreed that the Agenda be available on the weekend before the meeting. It was agreed that the Risk Assessment be reviewed annually, also an Audit of Assets and Mrs Lambert agreed to research a contract of employment for Clerks. Action: Mrs Barton and Mrs Lambert to draw up draft documents.

## It was agreed that the Standing Orders now be reinstated for the remainder of the meeting.

- d) DEFRIBULATOR It was reported that this would need an electricity supply. Mrs Barton reported that Community Heartbeat Trust (CHBT) gives advice on installation and use, also that the Aldam Appeal supplies to communities. Mrs Barton suggested that the Parish Council raise half the funds and Parishioners raise the remainder. Mr Hardcastle suggested offering First Aid Training.
- e) NOTICE BOARDS Mrs Barton has agreed with Mrs Hill that there will be two noticeboards installed in the bus shelter, one for the Parish Council and one for the Parish. It was reported that the Nunburnholme interpretation boards are in need of repair.

## 4. PLANNING APPLICATIONS

- a) 16/01023/PLF Kilnwick Wood House refused.
- b) 16/01013/PLF Kilnwick Wood House refused.
- c) 16/01305/PLB Madhyamaka Centre granted.

#### 5. MEETINGS:

- a) Mrs Barton had attended a meeting for flood prevention, but the discussions did not apply to this Parish.
- b) The Western Parish Liaison Meeting will be held on 27<sup>th</sup> October, 2016 at 7pm at Wilberfoss Community Centre.
- c) The Partridge Hall Quarry Liaison Meeting will be held on 24<sup>th</sup> October.

#### 6. <u>FINANCE</u>

a)	Bank Balances:
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Current A/C	4635.76
Deposit A/C	<u>3953.78</u>
	8589.54

		<u>8389.34</u>	
C/A	Previous balance		£4798.40
Date	Particulars	Withdrawals	Deposits
23.06.16 23.07.16 23.08.16	Southern Electric D/D Southern Electric D/D Southern Electric D/D	52.88 54.16 55.60	
			£4635.76
D/A	Previous balance		£3953.29
Date	Particulars	Withdrawals	Deposits
31.05.16 30.06.16 29.07.16	NatWest Interest Nat West Interest Nat West Interest		0.17 0.16 0.16

# b) Invoices & Receipts:

C Milson – Street Light repairs (x4) £285.72 - agreed. ERNLLCA – Membership £232.74 - agreed.

## c) Salaries & Expenses:

Clerks Salary - £881.55 - approved. Clerks Expenses - £ 13.59 - approved.

#### d) S137 Donations:

It was agreed to: PCC - £200

Madhyamaka - £200 Arts Centre - £150

# 7. CORRESPONDENCE: None.

#### 8. PARISH MATTERS:

a) Fracking – Councillor Rudd reported that there had been no applications received.

# 9. <u>NEXT AGENDA ITEMS:</u>

- a) RISK ASSESSMENT & ANNUAL REVIEW
- b) DEFRIBULATOR UPDATE
- c) STREETSCENE
- d) BUS SHELTER UPDATE
- e) WESTERN PARISH LIAISON MEETING
- f) QUARRY MEETING

# 10. DATE & VENUE OF NEXT MEETING:

The next Parish Council Meeting will be held on Thursday 17<sup>th</sup> November, 2016 at 7:30pm, at Kilnwick Percy Hall.

S Lambert (Clerk)