

## *Nunburnholme with Kilnwick Percy Parish Council*

Minutes of the Meeting of the Parish Council held at Kilnwick Percy Hall+-  
on Thursday, 23<sup>rd</sup> March, 2017 at 7:30pm

PRESENT: Mr McCallum, Mr R Bird, Mr T Hardcastle and Mrs I Barton

ALSO PRESENT: Mrs S Lambert and Councillor D Rudd

APOLOGIES FOR ABSENCE: Mr A Jennings – accepted.

### OPEN FORUM

- a) It was reported BT had decided not to remove the telephone kiosk in Nunburnholme and will review in 2019. Mrs Lambert has informed BT of the needed repairs. Mrs Hill and Ms Johnston have volunteered to clean the kiosk.
- b) It was reported that the British Heart Foundation have donated a defibrulator and outdoor cabinet to be housed in Nunburnholme and are just awaiting delivery.

1. DECLARATIONS OF INTEREST: None.

2. MINUTES : Resolved that the minutes of the Parish Council meeting held on 26<sup>th</sup> January, 2017 be confirmed as a true record and signed by the Chair.

3. MATTERS ARISING:

- a) BRIDGE SURVEY – Mr McCallum met with Mr P Smith from ERYC Bridges Team, to inspect Nunburnholme Bridge. It was reported that some of the brickwork on the face of the bridge needs some pointing. It was agreed to inspect more regularly but during dryer months.

4. PLANNING APPLICATIONS – It was agreed to check any changes to the laws and to how applications will be distributed in the future. **Action: Mrs Lambert to follow up.**

5. MEETINGS - None attended.

6. FINANCE

a) Bank Balances:

<b>Current A/C</b>	<b>854.46</b>
<b>Deposit A/C</b>	<b><u>3954.42</u></b>
	<b><u>4808.88</u></b>

**C/A Previous balance £2452.64**

<b>Date</b>	<b>Particulars</b>	<b>Withdrawals</b>	<b>Deposits</b>
23.01.17	Southern Electric D/D	58.31	
08.02.17	Grounds Maintenance	185.00	
08.02.17	PC Insurance	253.00	
08.02.17	Sharps (Bus Shelter)	910.00	
23.02.17	Southern Electric D/D	52.88	
24.02.17	C Milson (Streetlights)	90.84	
23.03.17	Southern Electric D/D	51.60	
23.03.17	Wayleave Agreement		3.45
			<b><u>£ 854.46</u></b>

**D/A Previous balance £3954.29**

<b>Date</b>	<b>Particulars</b>	<b>Withdrawals</b>	<b>Deposits</b>
30.11.16	Natwest Interest		0.06
30.12.16	Natwest Interest		0.03
31.01.17	Natwest Interest		0.04
			<b><u>£3954.42</u></b>

b) Invoices and Receipts:

Bus Shelter Notice Boards (KF Supplies)	£57.20 -	approved
Christmas Tree (R. Westmoreland)	£32.50 -	opposed

c) Salaries and Expenses:

Clerks Salary	-	£881.55	-	approved
Clerks Expenses	-	£ 12.50	-	approved

d) It was agreed that bank statements be obtained on a monthly basis and to enquire about online banking.

7. CORRESPONDENCE:

a) It was reported that the Madhyamaka Centre, Kilnwick Percy were in the process of purchasing a defibrillator and had requested support from the Parish Council to purchase the cabinet to house the defibrillator. It was agreed to discuss at the next meeting.

8. PARISH MATTERS:

- a) TRANSPARENCY CODE – It was agreed the PC were in accordance with the code, but would need to update the list of assets. **Action: Mr McCallum to work with Mrs Lambert on update and Mrs Lambert to circulate copy of job description to Councillors.**
- b) PENSION – Providing a pension to the Clerk was discussed. It was agreed to contact ERNLLCA and other local Clerks to investigate options. **Action: Mrs Lambert to follow up.**
- c) COUNCILLOR VACANCIES – It was reported that no applications had been received, but some Parishioners have shown interest.

9. NEXT AGENDA ITEMS:

- a) PARISH COUNCILLOR VACANCIES
- b) STREETSCENE WORK
- c) PENSION
- d) DEFIBULATOR BOX
- e) PARISH PATHS SURVEY

10. DATE & VENUE OF NEXT MEETING:

The next Parish Meeting will be held on Thursday, 18<sup>th</sup> May, 2017 at 7:00pm, at Kilnwick Percy Hall, followed by the AGM at 7:20pm.

S Lambert (Clerk)