

Nunburnholme with Kilnwick Percy Parish Council

Minutes of the Meeting of the Parish Council held at Kilnwick Percy Hall+-
on Thursday 17th November, 2016 at 7:30pm

PRESENT: Mrs I Barton (Chair), Mr A Jennings, Mr R Bird, Mrs S Webster, Mr T Hardcastle, Mr M McCallum and Ms M Evans.

ALSO PRESENT: Mrs S Lambert (Clerk) and Councillor D Rudd.

APOLOGIES FOR ABSENCE: None.

OPEN FORUM

- a) Mr Rudd reported he had received correspondence from Karen Wood (ERYC) regarding the future of Nunburnholme telephone box. Many objections to the removal had been received from Councillors and Parishioners. The consultation closes on 28th December and the ERYC support the objections.
- b) Mrs Lambert reported there had been a request to provide a Christmas tree in Nunburnholme. It was agreed, as this was not on the Agenda and was a monetary matter, it could not be supported by the PC, but to add to the next agenda and also review annually at the November meeting.
- c) Mr Rudd reported the ERYC would provide free parking across the East Riding for the month of December 2016.
- d) Mr Rudd reported the ERYC would be retaining Library services, but opening hours would be cut back.
- e) Mr Rudd reported the ERYC would like to promote six minor injury units across the East Riding. There would be a consultation on 28th November, the deadline of the consultation is 16th January 2017.

1. DECLARATIONS OF INTEREST: None.

2. MINUTES : Resolved that the minutes of the Parish Council meeting held on 29th September, 2016 be confirmed as a true record and signed by the Chair.

3. MATTERS ARISING:

- a) **BUS SHELTER** – Mr McCallum reported Sharps would complete the rebuild in replica, including seating at a cost of £985, which has been agreed with the PC. **Action: Mrs Lambert to confirm with the supplier.**
- b) **STREETSCENE** – It was reported that the works requested for Kilnwick Percy still had not been completed. **Action: Mrs Lambert will contact ERYC requesting these works be completed. (copy to Councillor Rudd).** It was reported that the hedges by Bratt Wood, Nunburnholme had been cut back. It was agreed to request confirmation on the weight restrictions for Nunburnholme bridge. **Action: Mr McCallum to contact ERYC.** It was suggested to request extra passing places on Londesborough Road. **Action: Mr McCallum to contact Londesborough PC, Ashcourt and ERYC Highways Dept.**
- c) **DEFRIBULATOR** – It was agreed that the PC be involved, but not be responsible for the installation and to request Parishioner to raise funding.

4. PLANNING APPLICATIONS

- a) 16/03421/PLF Grooms Cottage, Kilnwick Percy. Councillor submitted there would be no objections.

5. MEETINGS:

- a) Western Parishes Liaison Meeting. -No Councillors attended.
- b) The Partridge Hall Quarry Liaison Meeting. -No Councillors attended.

6. FINANCE

a) Bank Balances:

Current A/C	2559.68
Deposit A/C	<u>3954.29</u>
	<u>6513.97</u>

C/A **Previous balance** **£4635.76**

Date	Particulars	Withdrawals	Deposits
23.09.16	Southern Electric D/D	55.60	
01.10.16	ERLLCA Membership	232.74	
01.10.16	C Milson (Streetlights)	285.72	
29.09.16	Clerks Expenses	13.59	
29.09.16	Clerks Salary	881.55	
01.10.16	PCC (S137)	200.00	
01.10.16	Madhyamaka Centre (S137)	200.00	
01.10.16	Pock Arts Centre (S137)	150.00	
23.10.16	Southern Electric D/D	56.88	
			<u>£2559.68</u>

D/A **Previous balance** **£3953.78**

Date	Particulars	Withdrawals	Deposits
31.08.16	NatWest Interest		0.18
30.09.16	Nat West Interest		0.16
31.10.16	Nat West Interest		0.17
			<u>£3954.29</u>

b) Invoices & Receipts:

Zurich Insurance – agreed to email to Mrs Barton for inspection.

c) Audit – Mrs Lambert presented the completed Audit and Mrs Barton signed the Cash Book,

7. CORRESPONDENCE:

a) Community Lead Housing Workshop – Mrs Lambert to email agenda to Councillors.

8. PARISH MATTERS:

a) Risk Assessment – Agreed to review annually in September.

b) Contract of Employment – To be completed by Mrs Lambert and emailed to Mrs Barton.

c) Clerk's Job Description – To circulated again.

d) Assets – to add bus shelter and circulate again.

e) Policies - Agreed to review annually in September. Equal Opportunities were agreed. Mrs Webster agreed to simplify the Health and Safety policy. Grievance and Discipline Ms Evans to complete. Expenses Mrs Barton to complete.

9. NEXT AGENDA ITEMS:

- a) STREETSCENE
- b) BECK
- c) TELEPHONE BOX
- d) CHRISTMAS TREE

10. DATE & VENUE OF NEXT MEETING:

The next Parish Council Meeting will be held on Thursday, 26th January, 2016 at 7:30pm, at Kilnwick Percy Hall.

S Lambert (Clerk)