

## *Nunburnholme with Kilnwick Percy Parish Council*

Minutes of the Meeting of the Parish Council held at Kilnwick Percy Hall  
on Thursday, 15<sup>th</sup> November 2018 at 7:30pm

PRESENT: Mr N. Atkinson, Mr A Phillips, Mrs I. Barton, Mr A Richardson, Mr Andrew Jennings, Mr. R Bird, Cllr. D Rudd

APOLOGIES FOR ABSENCE: Mr. Mike McCallum, Clerk Sarah Lambert.

1. DECLARATIONS OF INTEREST: None.
2. MINUTES : Resolved that the minutes of the Parish Council Meetings held on 24<sup>th</sup> May and 6<sup>th</sup> Sept. 2018 be confirmed as a true record and signed by the Chair, Mr A Jennings.
3. MATTERS ARISING:
  - a) STREET SCENE: No further information from ERYC as to when the work will be done has been received as yet.  
**Action: Mr Atkinson to contact Paula Parker at ERYC to make further inquiries.**
  - b) WEBSITE: Mrs Barton reported that, as councillors have already been informed the current website uses the programme called Dreamweaver which requires a knowledge of coding to operate. She has made contact with a local IT specialist, Sam@Geekpoint who has offered to update the site at a rate of £25 per hour. She has also contacted Carol Wright, the original designer of the site with the request that she assist with uploading, but has received no response as yet. It was resolved to ask Sam to update the current site once and to ask him to tender for a new more user-friendly website.  
**Action: Mrs Barton to contact Sam.**
  - c) SNOW PLAN: It was decided that the Pocklington snow plan was far too complex to be considered and that the correct location of salt bins in both Nunburnholme and Kilnwick Percy was the most important safety factor to both communities in snowy weather.  
**Action: Mr. McCallum to be asked to draw up a plan suggesting improved location of bins which will be sent to ER council. Mr R Bird is to liase with him re re-siting in Kilnwick Percy.**
  - d) LED LIGHTING: As the PC has signed up to the ERYC lighting scheme but, although receiving an invoice, has as yet heard no more about the promised assessment, it was agreed that Mr Jennings should contact Mr Jacobs of ERYC to make further inquiries and get updates.

**Action: Mr Jennings to contact Mr Jacobs.**

- e) FLOOD MANAGEMENT: After a further meeting of the Flood Management Committee several plans were agreed. The first was to work on a presentation of the management plan for Warter Priory as well as a public information campaign to inform and reassure local people about the work on the beck. The ERYC, which has offered to undertake the major physical work is keen to begin as all such work has to be completed by the end of February. Once the main clearance has been done it will be up to the village to get volunteers and institute an annual maintenance plan, to start next autumn. ERYC agreed to address 3 areas where significant works with machinery were required; it was believed two Riparian Landowners still had concerns and Mike McCallum and Richard Handley from the Flood Working Group would approach them separately to discuss these. Three unexpected sources of waste water entering the beck have been discovered, but the Management Committee considered these better dealt with by the PC as they were extraneous to flooding considerations. The ERYC Flood Relief management team has asked Wolds Ecology and the Environment Agency to conduct a survey of flora and fauna along the beck. Red crayfish, a non-native species, have been discovered.
- Councillors reported trouble with the run-off from Bratt Wood, the responsibility of Highways, but no action was decided on.

4. PLANNING APPLICATIONS & UPDATES

18/03071/PLF Briary Dene, Nunburnholme. The council decided that as it had already considered this development and made comments to the planners no further action was possible.

5. MEETINGS

- a) FLOOD MEETING: discussed above.

6. FINANCE:

- a) Bank Balances: The finances for both 6<sup>th</sup> September and 15<sup>th</sup> November were agreed, signed and dated.
- b) Invoices and Receipts: It was agreed to pay the ERYC for grounds maintenance but to withhold payment for the lighting scheme until further information on its implementation has been received. No cheques could be written as the retired clerk still has the chequebook; Mr. Phillips agreed to collect it.
- c) Expenses: The clerk's invoice for Norton Security has not yet been received.
- d) S137 Donations: It was proposed by Mrs Barton that the donations this year be the same as last year, but on further discussion it was agreed to give £250 to three charities: the Nunburnholme PCC, the Jubilee Committee and Madhyamaka Centre.
- e) PC Insurance: The Insurance Renewal Proposal was accepted.
- f) A new external auditor is to be appointed by the PC meeting in January in order to get the audit done in good time. It was agreed to approach Mr. Chris Moore to ascertain whether his firm could *guarantee* a suitable completion date and, if so, when the books would need to be supplied for the audit at the end of April.

7. CORRESPONDANCE: Nunburnholme with Kilnwick Percy Parish Council wishes to thank Mrs. Lambert for her service as clerk over many years. It was resolved that Mr. McCallum should present her with flowers and a M&S voucher for £50 with our thanks. As a replacement is needed as soon as possible it was suggested that Jo Green be approached as replacement clerk.

**Action: Mr Bird to contact Jo Green as soon as possible about this and get back to us.**

8. PARISH MATTERS:

- a) The village Christmas tree. No further action is to be taken about this as a plastic one has been purchased for the village by a parishioner.
- b) Dog fouling: Mr Richardson expressed a desire for the council to put up some anti-dog-fouling signs, especially at the bottom of Bratt Wood where there is a problem. It was decided to contact the ERYC Environmental Health to get some signs.
- c) Mr Phillips suggested that we invite Debbie Fagan of the Police and Crime Commission to our January meeting.

9. NEXT AGENDA ITEMS

- a) Street scene update
- b) Website update
- c) Salt bin update
- d) LED update
- e) Flood management update

10. DATE AND VENUE OF NEXT MEETING

17<sup>th</sup> January 2019