



**Nunburnholme with Kilnwick Percy Parish Council (PC)**  
**Record of Decisions (RoD) of a Meeting held on 7 Nov 2018**  
**Working Group (WG) - Waterways Management - Nunburnholme**

**Reference:**

- A. Terms of Reference (TOR) for the Working Group dated 30 May 2018.  
 B. RoD of a WG Meeting held on 7 Jun 18, dated 12 Jun 18.  
 C. Nunburnholme Beck Survey of 23 Jul 18 and Action Plan issued 28 Aug 18.

Ser	Item	Action
1	<b>Present:</b> PC: Tony Phillips (TP), Mike McCallum (MM), Richard Handley (RH); <b>ERYC:</b> Dan Ashman (DA); <b>Observer:</b> Elizabeth Thackray (ET) from Hayton and Burnby PC Flood WG who was welcomed as a partner representing the downstream responsible authority.	
2	<p>a. RoD of Reference B were reviewed with the following actions agreed:</p> <p>i. <b>Riparian Landowners (RP):</b> A sketch map of those identified was to be verified before end Dec 18; based on existing sketch map provided by RP, John Hill, which was to be copied to MM/ET.</p> <p>ii. <b>Ecology:</b> ERYC consulted Wolds Ecology and Environment Agency (EA), who would complete a detailed survey although indicated an invasive species present, red crayfish but planned work should not adversely impact flora/fauna. Quotes awaited but expect formal inspection would be Jan/Feb 19. Recommended any use of machinery to be completed before end of Feb 19.</p> <p>iii. <b>Riparian:</b> RH was to discuss proposed clearance actions with RP, Martin Stringer, about the stretch through his land before any works were undertaken. RH to inform DA when completed.</p> <p>iv. <b>Warter Estates (WE):</b> Discussions would be undertaken once work within our own boundaries was complete; expected to be early Spring 19; MM and RH would elaborate a brief.</p> <p>v. ET asked if they might have copies of our previous items: ToRs, Maps, RoD etc.</p>	<p>MM TP</p> <p>DA</p> <p>RH</p> <p>MM/RH TP</p>
3	<p>a. The action plan of the Beck Survey was reviewed as follows:</p> <p>i. <b>Community Clearance:</b> Was to be planned for early Spring and/or Early Autumn depending on need, which would be written into the plan. As ERYC main works would be completed this year and early next year this community effort should be planned to start from Autumn 19.</p> <p>ii. <b>Archives:</b> RH proposed historical background, current position and future should be recorded for heritage and education to illustrate restoration and provide basis for discussion with WE, which was agreed. John Hill, an interested RP, was to be invited to collaborate in this venture.</p> <p>iii. <b>Himalayan Balsam:</b> ET asked if we suffered; currently we do not but, although it tends to invade downstream, we cannot be complacent. DA agreed to visit downstream PC on 14 Nov.</p> <p>iv. <b>ERYC Actions:</b> DA outlined current and future planned works.</p> <p>a. <b>Priority - Vegetation:</b> Plan to leave cleared vegetation on banks as wildlife habitats with focus on 3 x identified root balls/severe hawthorn growth identified at Reference C; rubble to be left to PC/RP working party in Autumn 19 - plan to use extracted rubble to bolster banks.</p> <p>b. <b>Above Bridge:</b> Clear vegetation down to 6" by reaper bucket machinery with hand pulled channel – RH and DA to liaise regarding boundaries. PC/RP assistance with hand pulling.</p> <p>c. <b>Road Gulleys:</b> ERYC Highways responsible and DA had not received an update from them, so it remains an outstanding item, which he would pursue.</p> <p>d. DA to inform PC of planned start date of any major works.</p> <p>v. <b>PC Actions:</b></p> <p>a. <b>RP Discussion:</b> Before any major contract work undertaken MM to speak to Church &amp; Mike White, RH to speak to Martin Stringer.</p> <p>b. <b>Working Party:</b> A small group is needed before Spring 19; PC WG to organise. RH proposed to include the Jubilee Committee in that, which was agreed.</p> <p>c. <b>Septic Tanks:</b> Agreed priority was flooding and water management, not waste, which had potential for friction, so this was not to be actively pursued just now by this WG - perhaps it ought to be proposed a separate issue for PC.</p> <p>d. <b>Village Green:</b> An agreed position on cutting (what to cut, how short and how to address wet areas) and paying for cutting had to be reached; agenda item for next time.</p>	<p>TP</p> <p>RH</p> <p>ET</p> <p>DA</p> <p>TP</p> <p>DA/RH</p> <p>DA</p> <p>DA</p> <p>MM/RH</p> <p>TP/RH</p> <p>All</p> <p>TP</p> <p>TP</p>
4	a. <b>Public Information Strategy:</b> After discussion it was agreed to separately develop an information sheet and short brief by mid Dec 18, with a public information event to follow in early 2019.	TP/RH
5	<b>The next WG Meeting would be at a date TBC.</b>	TP